



# NISOURCE SAFE DRIVER PROGRAM



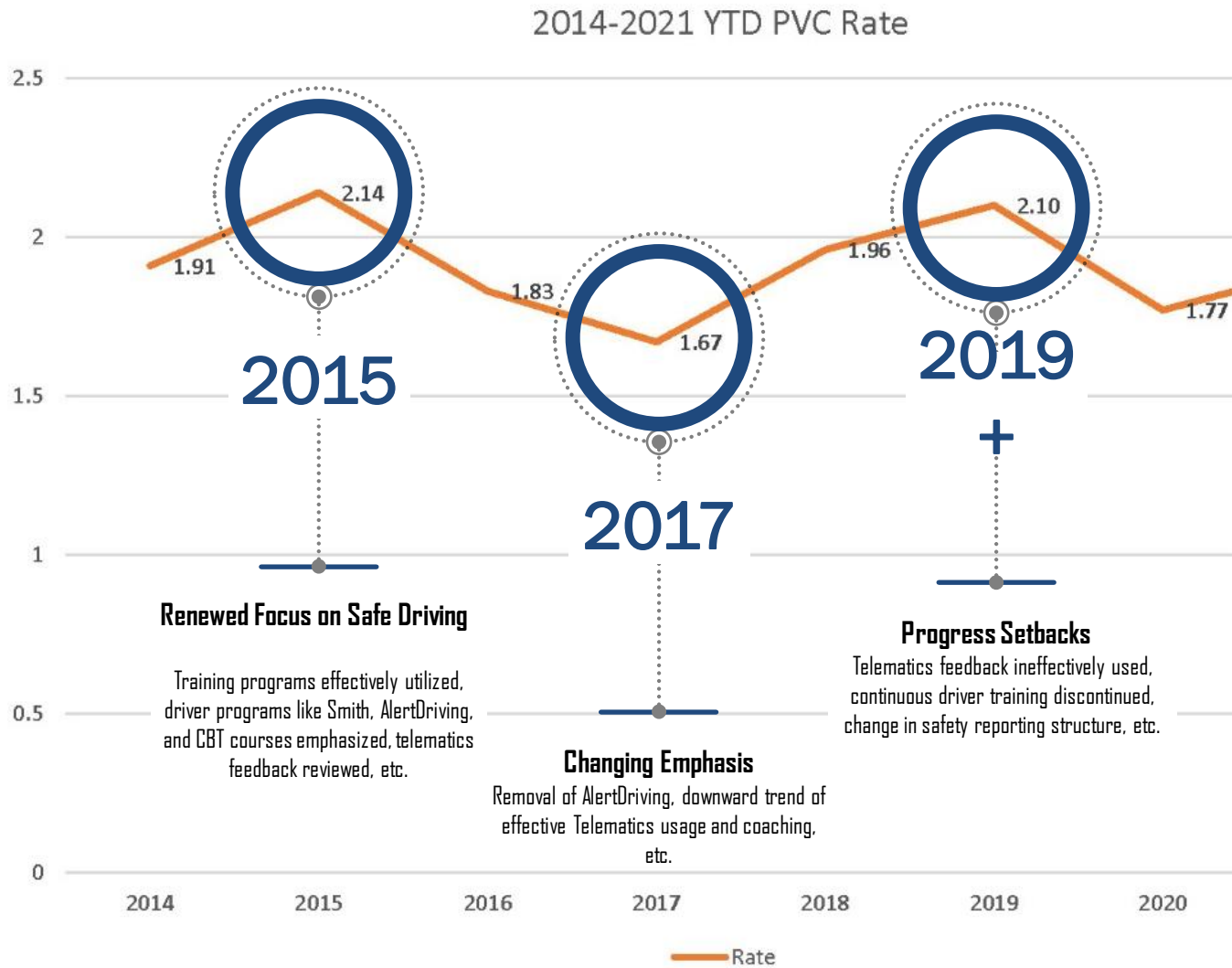
Ohio Gas Association  
Thursday, November 18<sup>th</sup>, 2021  
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# AGENDA / FOCUS TOPICS

- **Historical Data / Current State**
- **Recommendations**
- **NiSource Safe Driver Program – Phase One Overview**
- **Program Element Overviews**
- **NiSource Safe Driver Program – Additional Phase Overview & Timeline**

# NISOURCE SAFE DRIVER PROGRAM – HISTORICAL DATA



### Renewed Focus on Safe Driving

Training programs effectively utilized, driver programs like Smith, AlertDriving, and CBT courses emphasized, telematics feedback reviewed, etc.

### Changing Emphasis

Removal of AlertDriving, downward trend of effective Telematics usage and coaching, etc.

### Progress Setbacks

Telematics feedback ineffectively used, continuous driver training discontinued, change in safety reporting structure, etc.

# NISOURCE SAFE DRIVER PROGRAM – CURRENT STATE

## – Driving Programs

- Columbia Gas Companies operate under the Columbia Safe Driver Program.
- NIPSCO does not currently have a formal driving program.

## – Driving Policies

- Columbia Gas Companies operate under Gas Standards HSE 4300 for driving policy.
- NIPSCO utilizes its Safety Manual for driving policy guidance.
- All companies conform to 49 CFR Parts 380 - 393 for CDL guidance.

## – Driving Training

- All companies offer various new hire training programs to field employees through vendors like Smith and DriveTeam.
- NIPSCO and Columbia offer optional recurring training through Smith Driving.
- CDL training is conducted in accordance with federal regulations and performed both in-house (NIPSCO) and through DriveTeam (Columbia Companies).

## – Motor Vehicle Records

- NiSource and Columbia Gas require all employees that drive on behalf of the company to undergo a yearly MVR check.
- NIPSCO does not perform MVR checks on non-CDL drivers. MVRs are run annually on NIPSCO CDL drivers and during the new-hire screening process.

# Standard 4300.010 Driver Qualifications and Responsibilities

- **Driving Standard 4300.010 Driver Qualifications and Responsibilities**
  - Defined Roles & Responsibilities
  - Requirement to maintain a valid drivers license
  - Annual MVR Review
  - Driver Training
  - Seat Belt Requirements
  - **Cell phone and Electronic Devices Requirements**
  - **Unattended Vehicles**
  - Vehicle Housekeeping
  - **Backing / Parking**
  - **Motorcycles**

# January 1, 2021 NISOURCE SAFE DRIVER PROGRAM – RELAUNCH

- **NiSource Safe Driver Program**

- Create a corporate-owned NiSource Safe Driver Program which will standardize driving expectations for all six states and provide guidelines for the company's driving activities.

- **NiSource Safe Driver Policy**

- Create the following corporate-owned driving policies: Motor Vehicle Safety, MVR Review – Regulated Vehicles, and a Commercial Driver's License (CDL) Policy.
- These policies will supersede the current Gas Standards and apply to all six operating territories.

- **CDL Program & Policy**

- Create unified, corporate-owned CDL program and policy that will set expectations around federal regulations, training, testing, licensing, and record keeping.

# NISOURCE SAFE DRIVER PROGRAM – RECOMMENDATIONS

- **Telematics Program & Policy**

- Short Term
  - Create program and policy that will set roles and expectations around the execution and governing of the revamped telematics solution.
- Long Term
  - Continue to evaluate business needs and long term telematics solutions.

- **Driving Training Courses**

- In-House LMS
  - Formalize and build an in-house, biennial LMS driver training course aimed at standards, best practices, defensive-driving, and seasonal risks
- External Driving Training: Vendors
  - Standardize vendor training options that satisfy and fulfill the driver training requirements laid out in the Safe Driver Program

- **Driving Observations Expectations Relaunch**

- Prepare and ensure electronic Driving Observation Forms are functional and all materials have been updated

# PHASE ONE – DRIVER TRAINING – CORE CURRICULUM

## • Field Operations Employees

- **Foundational Training**
  - DriveTeam Defensive Driving Course
  - Smith Driving Skills Class
- **On-Going / Refresher Training**
  - NiSource Safe Driver Policy Test
  - NiSource Safe Driver LMS Course - Full
  - AlertDriving Risk Reduction Program\*\*
  - Smith Driving Recurrency Class
  - NiSource Driving Observation
- **Time Estimate**
  - **Foundational Training**
    - 2.5 days – One Time
  - **On-Going / Refresher Training**
    - Average 3 hours – Yearly

## • Corporate & Non-Branded Drivers

- **Foundational Training**
  - NiSource Safe Driver Policy Test
  - AlertDriving Low Mileage Drivers Program
- **On-Going / Refresher Training**
  - NiSource Safe Driver Policy Test
  - NiSource Safe Driver LMS Course - Partial
- **Time Estimate**
  - **Foundational Training + On-Going / Refresher Training**
    - Average 1 hour – Yearly

## • Non-Field Branded Drivers

- **Foundational Training**
  - Smith Driving Skills Class
- **On-Going / Refresher Training**
  - NiSource Safe Driver Policy Test
  - NiSource Safe Driver LMS Course – Full
  - AlertDriving Risk Reduction Program\*\*
  - Smith Driving 5 Keys Core Combo CBT Course
  - NiSource Driving Observation
- **Time Estimate**
  - **Foundational Training**
    - ½ day – One Time
  - **On-Going / Refresher Training**
    - Average 3 hours – Yearly

## • CDL Drivers – Additional Training

- **Commercial Driver’s License Training**
  - **NIPSCO**
    - Performed in-house by training dept.
  - **Columbia Gas**
    - DriveTeam CDL Training Program
    - 2-day training



# NISOURCE SAFE DRIVER PROGRAM – ADDITIONAL PHASE OVERVIEW

- **Phase Two**

- Develop and implement hands-on driver skills training class
  - Trailer Swing Exercise
  - S.T.A.R. Training
  - Proper 360 Walk Around
  - Blind-Spot Training
  - Proper Mirror Setup and Adjustment
  - Includes leader training expectations
- Annual Motor Vehicle Record Review rollout to include all NIPSCO drivers
  - Subject to change

- **Phase Three**

- Continuous monitoring of Motor Vehicle Records
  - NiSource-wide rollout
  - Partnering with Legal to determine priority as well as risks/challenges
  - Subject to change
- Long-term telematics solution implementation
  - Includes AlertDriving integration

- **Phase Four+**

- Long term future state
- PDCA

Questions?